

REPORT TO:	Executive Board
REPORT NO:	HCCS/10/14
DATE:	14 January 2014
LEAD MEMBER:	Councillor Malcolm King OBE (Policy, Finance, Performance & Governance)
CONTACT OFFICER:	Jane Johnson (Tel: 292236)
SUBJECT:	Forward Work Programme February to May 2014
WARD:	N/A

1. PURPOSE OF THE REPORT

To approve the current list of items included in the Forward Work Programme for the period February to May 2014.

2. EXECUTIVE SUMMARY

- 2.1 The attached appendix identifies items currently listed in the Forward Work Programme for the period February to May 2014.

3. RECOMMENDATION

That the Forward Work Programme be approved.

REASONS FOR RECOMMENDATIONS

To approve the current list of items included in the Forward Work Programme.

4. BACKGROUND INFORMATION

4.1 The Executive Board in December 2008 approved procedures for preparation and publication of the Forward Work Programme in accordance with the Council's Constitution and good practice.

4.2 In accordance with the agreed timetable for publication of the Forward Work Programme it was agreed that an item be submitted to the meeting of the Executive Board in each month to enable Members to monitor items included in the Programme prior to publication.

Policy Framework

4.3 Part 4 of the Council's Constitution - Access to Information Procedure Rules, Paragraph 12, requires the Council to prepare and publish a Forward Work Programme covering a period of four months, which contains matters that are likely to be considered by the Executive and full Council.

Budget

4.4 There are no specific implications.

Legal

4.5 There are no specific implications.

Staffing

4.6 There are no specific implications.

Equalities/Human Rights

4.7 There are no specific implications.

Risks

4.8 Not applicable

5. CONSULTATION

5.1 Officers are consulted for items to include in the Forward Work Programme.

6. EVALUATION OF OPTIONS

6.1 Not applicable

BACKGROUND PAPERS	LOCATION	WEBSITE INFO.
Executive Board and Council Forward Work Programme	Website	www.wrexham.gov.uk/english/council/forward_work_programme/exec_board/index.cfm

Forward Work Programme

<u>Title</u>	Leisure Review		
<u>Purpose</u>	To consider options for the future of the Council's Leisure Services.		
<u>Decision Maker</u>	Executive Board	<u>Decision Date</u>	11/02/2014
<u>Principal Consultees</u>	Not applicable		
<u>Means of Consultation</u>	Not applicable		
<u>Documents to be Considered</u>	Report:		
<u>Executive Board Lead Members</u>	D J Griffiths		

<u>Title</u>	Review of Corporate Cleaning		
<u>Purpose</u>	Further to EB 9/7/13. To seek approval to proceed with the Company following the receipt of external advice.		
<u>Decision Maker</u>	Executive Board	<u>Decision Date</u>	11/02/2014
<u>Principal Consultees</u>	Members		
<u>Means of Consultation</u>	Reports, Business Plan		
<u>Documents to be Considered</u>	Report:		
<u>Executive Board Lead Members</u>	Neil Rogers		

<u>Title</u>	Joint Harm Reduction Unit/Plan		
<u>Purpose</u>	To follow		
<u>Decision Maker</u>	Executive Board	<u>Decision Date</u>	11/02/2014
<u>Principal Consultees</u>			
<u>Means of Consultation</u>			
<u>Documents to be Considered</u>	Report:		
<u>Executive Board Lead Members</u>	Hugh Jones		

<u>Title</u>	Taking Forward the Tackling Poverty Action Plan		
<u>Purpose</u>	To consider - (a) Factors contributing to poverty and multiple deprivation in the County Borough and the work that WCBC is undertaking in relation to the tackling poverty agenda; and (b) The development and implementation of an anti poverty strategy focused upon integrating Council service planning		
<u>Decision Maker</u>	Executive Board	<u>Decision Date</u>	11/02/2014
<u>Principal Consultees</u>	na		
<u>Means of Consultation</u>	na		
<u>Documents to be Considered</u>	Report:		
<u>Executive Board Lead Members</u>	Malcolm King OBE		

<u>Title</u>	Members' Remuneration Scheme - Independent Remuneration Panel for Wales - Annual Report		
<u>Purpose</u>	To recommend to Council the decision of the Independent Remuneration Panel for Wales		
<u>Decision Maker</u>	Executive Board	<u>Decision Date</u>	11/02/2014
<u>Principal Consultees</u>	na		
<u>Means of Consultation</u>	meetings/reports		
<u>Documents to be Considered</u>	Report:		
<u>Executive Board Lead Members</u>	Malcolm King OBE		

Title **Non Housing Revenue Account 2013/14 - 2017/18**
Purpose To review the 2013/14 - 2017/18 Non Housing Revenue Account

Decision Maker Executive Board **Decision Date** 11/02/2014

Principal Consultees na

Means of Consultation na

Documents to be Considered Report:

Executive Board Lead Members Malcolm King OBE

Title **Centre 67**
Purpose At the request of Exec Board in May - to consider proposals for the future of Centre 67.

Decision Maker Executive Board **Decision Date** 11/02/2014

Principal Consultees n/a

Means of Consultation n/a

Documents to be Considered Report: Report

Executive Board Lead Members Malcolm King OBE

Title **Welsh Education Strategic Plan**
Purpose To approve the WCBC WESP 2014 - 2017.

Decision Maker Executive Board **Decision Date** 11/02/2014

Principal Consultees Members of the Welsh Education Forum

Means of Consultation Meetings

Documents to be Considered Report: Draft Welsh Education Strategic Plan

Executive Board Lead Members Hugh Jones

<u>Title</u>	Housing Revenue Account Business Plan 2014/15		
<u>Purpose</u>	To approve the updated Housing Revenue Account (HRA) Business Plan 2014/15 for submission to the Welsh Government.		
<u>Decision Maker</u>	Executive Board	<u>Decision Date</u>	11/02/2014
<u>Principal Consultees</u>	Lead Member, Local Members		
<u>Means of Consultation</u>	na		
<u>Documents to be Considered</u>	Report: Plan		
<u>Executive Board Lead Members</u>	Mark Pritchard		

<u>Title</u>	Housing Revenue Account Budget and Rent Setting 2014/15		
<u>Purpose</u>	To approve the budget for the Housing Revenue Account for 2014/15 and the resulting rent levels.		
<u>Decision Maker</u>	Executive Board	<u>Decision Date</u>	11/02/2014
<u>Principal Consultees</u>	All Members, Lead Member, Local Member		
<u>Means of Consultation</u>	Meetings		
<u>Documents to be Considered</u>	Report:		
<u>Executive Board Lead Members</u>	Mark Pritchard		

<u>Title</u>	Housing Revenue Account Housing Capital Programme		
<u>Purpose</u>	To consider the proposed HRA Housing Capital Programme for 2014/15.		
<u>Decision Maker</u>	Executive Board	<u>Decision Date</u>	11/02/2014
<u>Principal Consultees</u>	All Members, Lead Member, Local Members		
<u>Means of Consultation</u>	Meetings		
<u>Documents to be Considered</u>	Report:		
<u>Executive Board Lead Members</u>	Mark Pritchard		

<u>Title</u>	Automated Telephony		
<u>Purpose</u>	To seek agreement for a proposed solution to improve the efficiency of the Councils general enquiry service.		
<u>Decision Maker</u>	Executive Board	<u>Decision Date</u>	11/02/2014
<u>Principal Consultees</u>	Members		
<u>Means of Consultation</u>	Board Meeting		
<u>Documents to be Considered</u>	Report: Report, evaluation of options, costs and EIA		
<u>Executive Board Lead Members</u>	Malcolm King OBE		

<u>Title</u>	National Model for Regional Working		
<u>Purpose</u>	To approve the National Model for Regional School Improvement activity and the Business Plan for alignment with the National Model.		
<u>Decision Maker</u>	Executive Board	<u>Decision Date</u>	11/02/2014
<u>Principal Consultees</u>	Elected Members and Schools		
<u>Means of Consultation</u>	na		
<u>Documents to be Considered</u>	Report: The National Model and the Regional Business Plan		
<u>Executive Board Lead Members</u>	Michael Williams		

<u>Title</u>	Community Facilities - Play Areas,Bowling Greens and Toilets		
<u>Purpose</u>	To consider the transferal of facilities to Community Councils		
<u>Decision Maker</u>	Executive Board	<u>Decision Date</u>	11/02/2014
<u>Principal Consultees</u>	Community Councils, General Public, Lead Member and Local Members		
<u>Means of Consultation</u>	Emails, letters, meetings, questionnaire		
<u>Documents to be Considered</u>	Report: Response to consultation		
<u>Executive Board Lead Members</u>	R.J.Dutton, OBE		

<u>Title</u>	Delegated Authority - Control of Horses (Wales) Act 2013		
<u>Purpose</u>	To adopt the Act and approve delegated authority to the Head of Housing and Public Protection for the Act and any future Regulations made thereunder.		
<u>Decision Maker</u>	Executive Board	<u>Decision Date</u>	11/02/2014
<u>Principal Consultees</u>	N/A		
<u>Means of Consultation</u>	N/A		
<u>Documents to be Considered</u>	Report: N/A		
<u>Executive Board Lead Members</u>	D J Griffiths		

<u>Title</u>	Wrexham Community Endowment Fund		
<u>Purpose</u>	To approve the closure of six existing trust funds with the transfer of their assets to a newly established fund to be managed and administered by the Community Foundation Wales, subject to the absolute agreement of the Charity Commission for England and Wales.		
<u>Decision Maker</u>	Executive Board	<u>Decision Date</u>	11/02/2014
<u>Principal Consultees</u>	Charity Commission England and Wales		
<u>Means of Consultation</u>	letter		
<u>Documents to be Considered</u>	Report: Report, Proposal, Fund Agreement, List of Trust Funds in Scope		
<u>Executive Board Lead Members</u>	Michael Williams		

<u>Title</u>	'Our Wrexham Plan' Supporting Delivery Plan for Wrexham Local Service Board		
<u>Purpose</u>	To share the final Wrexham Local Service Board (LSB) supporting delivery plan for "Our Wrexham Plan, 2013 to 2024" with the Executive Board		
<u>Decision Maker</u>	Executive Board	<u>Decision Date</u>	11/02/2014
<u>Principal Consultees</u>	na		
<u>Means of Consultation</u>	na		
<u>Documents to be Considered</u>	Report:		
<u>Executive Board Lead Members</u>			

<u>Title</u>	Education, Safeguarding and Wellbeing Scrutiny Committee - Appointment of Co-optees		
<u>Purpose</u>	To appoint a Parent Governor Rep and a non-voting Co-opted Member of the Education, Safeguarding and Well-being Scrutiny Committee.		
<u>Decision Maker</u>	Council	<u>Decision Date</u>	26/02/2014
<u>Principal Consultees</u>	N/A - this is a constitutional issue		
<u>Means of Consultation</u>	N/A - this is a constitutional issue		
<u>Documents to be Considered</u>	Report: Report outlining the appointment process and names of the nominated co-optees		
<u>Executive Board Lead Members</u>			

<u>Title</u>	Revenue Budget and Council Tax 2014/15		
<u>Purpose</u>	To approve the Revenue Budget in accordance with the Executive Board's recommendations and set the Council Tax for the financial year beginning 1 April 2014		
<u>Decision Maker</u>	Council	<u>Decision Date</u>	26/02/2014
<u>Principal Consultees</u>	na		
<u>Means of Consultation</u>	na		
<u>Documents to be Considered</u>	Report:		
<u>Executive Board Lead Members</u>	Malcolm King OBE		

<u>Title</u>	Review of Organisation Structure		
<u>Purpose</u>	To seek approval for proposals to change the structure (Part II)		
<u>Decision Maker</u>	Council	<u>Decision Date</u>	26/02/2014
<u>Principal Consultees</u>	Senior Leadership and Senior Management Team		
<u>Means of Consultation</u>	Meetings		
<u>Documents to be Considered</u>	Report: Report and appendices		
<u>Executive Board Lead Members</u>			

<u>Title</u>	Community Asset Review		
<u>Purpose</u>	To inform Members of the outcomes of the Community Asset Review and to agree the recommendations in relation to the assets listed within the report		
<u>Decision Maker</u>	Executive Board	<u>Decision Date</u>	11/03/2014
<u>Principal Consultees</u>	na		
<u>Means of Consultation</u>	na		
<u>Documents to be Considered</u>	Report:		
<u>Executive Board Lead Members</u>	Malcolm King OBE		

<u>Title</u>	Third and Faith Sector Commissioning Project		
<u>Purpose</u>	To agree the recommendations of the Third and Faith Sector Commissioning Project		
<u>Decision Maker</u>	Executive Board	<u>Decision Date</u>	11/03/2014
<u>Principal Consultees</u>	Third and Faith Sector providers and potentially their service users		
<u>Means of Consultation</u>	Workshops, letter, email		
<u>Documents to be Considered</u>	Report:		
<u>Executive Board Lead Members</u>	D J Griffiths		

<u>Title</u>	Groves		
<u>Purpose</u>	To seek Members' agreement to the future use of the former Groves High School site.		
<u>Decision Maker</u>	Executive Board	<u>Decision Date</u>	11/03/2014
<u>Principal Consultees</u>	na		
<u>Means of Consultation</u>	na		
<u>Documents to be Considered</u>	Report:		
<u>Executive Board Lead Members</u>	Malcolm King OBE		

<u>Title</u>	Former Empire Cinema		
<u>Purpose</u>	At the request of Exec Board at its May Meeting - update on the outcome of the discussions referred to in paragraph 3.1 of report HAED/30/13.		
<u>Decision Maker</u>	Executive Board	<u>Decision Date</u>	11/03/2014
<u>Principal Consultees</u>	n/a		
<u>Means of Consultation</u>	n/a		
<u>Documents to be Considered</u>	Report: n/a		
<u>Executive Board Lead Members</u>	Malcolm King OBE		

<u>Title</u>	Wrexham Council Programme of Events - 2014/15		
<u>Purpose</u>	For Members to agree the recommendations as outlined in the report.		
<u>Decision Maker</u>	Executive Board	<u>Decision Date</u>	11/03/2014
<u>Principal Consultees</u>	n/a		
<u>Means of Consultation</u>	n/a		
<u>Documents to be Considered</u>	Report:		
<u>Executive Board Lead Members</u>	Neil Rogers		

<u>Title</u>	Improving Outcomes for Young People - Town Centre Education Review		
<u>Purpose</u>	To agree a preferred option for town centre schools to go out to consultation		
<u>Decision Maker</u>	Executive Board	<u>Decision Date</u>	11/03/2014
<u>Principal Consultees</u>	na		
<u>Means of Consultation</u>	na		
<u>Documents to be Considered</u>	Report:		
<u>Executive Board Lead Members</u>	Michael Williams		

Title **Tenant Participation Strategy 2014-2017**
Purpose To seek approval for the adoption of the Strategy by the Council.

Decision Maker Executive Board **Decision Date** 11/03/2014

Principal Consultees All Members, Lead Member

Means of Consultation Meetings, Questionnaire, Survey, Website

Documents to be Considered Report: Strategy

Executive Board Lead Members Mark Pritchard

Title **Review of the Employee Pay and Reward Policy**
Purpose To fulfil requirements of the Localism Act 2011 which requires Council to review annually the Council's published pay policy statement.

Decision Maker Executive Board **Decision Date** 11/03/2014

Principal Consultees Recognised Trade Unions, HR Manager and wider HR, Payroll Manager, Head of Corporate & Customer Services

Means of Consultation Meetings and Email

Documents to be Considered Report: Report and accompanying Employee Pay and Reward Policy

Executive Board Lead Members Malcolm King OBE

Title **Annual Pay Policy Statement 2014/15**
Purpose To submit an updated / reviewed annual pay policy statement to Council for their consideration and agreement.

Decision Maker Council **Decision Date** 26/03/2014

Principal Consultees Head of Finance, Head of Corporate and Customer Services; Councillor M C King; Human Resources Manager

Means of Consultation e-mail and face to face meetings

Documents to be Considered Report: Report accompanied by Annual Pay Policy Statement

Executive Board Lead Members Hugh Jones

Title **Members' Remuneration Scheme - Independent Remuneration Panel for Wales - Annual Report**

Purpose To implement the decision of the Independent Remuneration Panel for Wales

Decision Maker Council Decision Date 26/03/2014

Principal Consultees na

Means of Consultation na

Documents to be Report:

Considered

Executive Board Lead Malcolm King OBE

Members

Title **Great Crested Newt Mitigation Requirements**

Purpose To provide advice and guidance when making decisions on planning issues involving great crested newt populations

Decision Maker Executive Board Decision Date 08/04/2014

Principal Consultees Legal Department, Planning Department, Natural Resources Wales, Amphibian and Reptile Conservation, House builders

Means of Consultation Email

Documents to be Report: SPG and report

Considered

Executive Board Lead Mark Pritchard

Members

Title **Commercial Estate, Future Plans and Developments**

Purpose To present future proposals for the Economic Development Estate, including selective sales, developments and reinvestment within existing and new premises. To secure the long term financial security of the portfolio.

Decision Maker Executive Board Decision Date 08/04/2014

Principal Consultees na

Means of Consultation na

Documents to be Report:

Considered

Executive Board Lead Neil Rogers

Members

Title **Pontcysyllte**
Purpose To agree a charging policy for toilets and car park and purchase of chapel.

Decision Maker Executive Board Decision Date 08/04/2014

Principal Consultees na

Means of Consultation na

Documents to be Considered Report:

Executive Board Lead Members Neil Rogers

Title **Council Plan**
Purpose To recommend the Council Plan to Council.

Decision Maker Executive Board Decision Date 13/05/2014

Principal Consultees na

Means of Consultation na

Documents to be Considered Report:

Executive Board Lead Members Malcolm King OBE

Title **Stiwt Arts Trust Limited**
Purpose At the request of Exec Board at its May 2013 meeting. That a further progress report be presented.

Decision Maker Executive Board Decision Date 13/05/2014

Principal Consultees n/a

Means of Consultation n/a

Documents to be Considered Report: n/a

Executive Board Lead Members Neil Rogers

<u>Title</u>	An Update on Our Wrexham Plan 2013-2024		
<u>Purpose</u>	To update Members on the progress of Our Wrexham Plan 2013-2024.		
<u>Decision Maker</u>	Executive Board	<u>Decision Date</u>	13/05/2014
<u>Principal Consultees</u>	Not applicable		
<u>Means of Consultation</u>	Not applicable		
<u>Documents to be Considered</u>	Report:		
<u>Executive Board Lead Members</u>	Hugh Jones		

<u>Title</u>	Council Plan		
<u>Purpose</u>	To approve the Council Plan for 2014-17		
<u>Decision Maker</u>	Council	<u>Decision Date</u>	21/05/2014
<u>Principal Consultees</u>	na		
<u>Means of Consultation</u>	na		
<u>Documents to be Considered</u>	Report:		
<u>Executive Board Lead Members</u>	Malcolm King OBE		
